# **WORKPLACE SAFETY & HEALTH REGULATIONS 2014**

## **WORKPLACE SAFETY &** HEALTH COMMITTEE

These Regulations shall apply in relation to every workplace in which 50 or more persons are ordinarily at work.

Within a Workplace Safety and Health (WSH) Committee, there should be an HSE representation (HSE Representative/HSE focal person/HSE Officer)

- Meeting to be held at least once a month with a record of meeting
- Have the power to enter, inspect and examine the workplace at reasonable time





Functions of the WSH Committees:

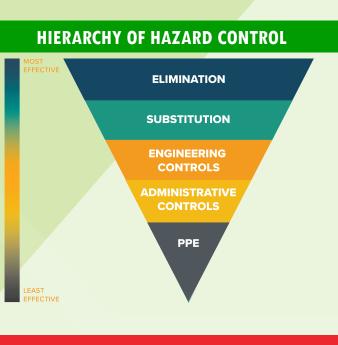
General inspection of the workplace

Have the power to enter, inspect and examine the workplace at reasonable time

# **RISK MANAGEMENT**

In every workplace, the employer, self-employed person and principal shall conduct a risk assessment in relation to the safety and health risks posed to any person at work

- Any forseeable risk shall be eliminated as far as reasonably practicable
- Hierarchy of Control shall become a reference as a practicable measure to minimize the risk



**RECORD OF RISK ASSESSMENT SHOULD BE MAINTAINED** FOR PERIOD NOT LESS THAN 3 YEARS

## **INCIDENT REPORTING**

WHO TO REPORT?	WHEN TO REPORT?
EMPLOYER	Death of employee Employee granted more than 3 consecutive days of sick leave Employee admitted in a hospital for at least 24 hours for observation & treatment Dangerous Occurance (i.e. Fire, Gas Explosion, Scaffold collapses, lifting equipment failure, etc. )
OCCUPIER	Death of any persons who is not at work and Self-employed person Any person or Self-employed person injured and taken to the hospital for treatment
MEDICAL PRACTITIONER	After diagnosis of any employee with an occupational disease

#### **INCIDENTS/ACCIDENTS**



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## WORKPLACE SAFETY & HEALTH ORDER (WSHO), 2009

14 ELEMENTS OF WORKPLACE SAFETY AND HEALTH MANAGEMENT SYSTEM

- This order describes the general safety and health requirements in all workplaces
- Duties are placed primarily on the Employer, Principals, Occupiers and Self-Employed persons, with further duties on employer roles, such as contractor, sub-contractor, designer, manufacturer, etc.

### **DUTIES OF EMPLOYERS** (SECTION 12)

Ensure the safety & health of persons at work by:-

- Providing & maintaining safe working environment
- Providing adequate facilities and welfare arrangements at work
- Ensuring adequate safety measures of machinery, equipment, plant, article or process
- Ensuring persons are not exposed to hazard from the work activities done.
- Developing and implementing emergencies procedures
- Ensuring employee has adequate instruction, information, training & supervision to perform work.

Find SHENA Approved Training Provider (ATP) on SHENA website http://www.shena.gov.bn



#### SCHEDULE 2 TO THE WORKPLACE SAFETY AND HEALTH (GENERAL PROVISIONS) REGULATIONS, 2014



Safety, Health and Environment National Authority

# **VISION**

#### WE ARE COMMITTED TO MAKING A DIFFERENCE AND ENSURING BRUNEI IS A SAFE PLACE TO WORK AND LIVE

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