



2023/IGN/01
First Aid Requirements
in a Workplace

FIRST-AID AT WORKPLACE

DUTIES OF OCCUPIER

- Provide first-aid boxes.
- Appoint first-aider.
- Provide first-aid room.
- Provide first-aid treatment to persons exposed to toxic or corrosive substances.
- Keep first-aid treatment records for a minimum of 5 years.



PROVISION OF FIRST-AID BOXES

- Sufficient number of first-aid boxes to be provided at each workplace and at each floor of a building.
- Non-essential items/appliances shall **NOT** be kept in a first-aid box.
- Every first-aid box provided in the workplace shall be:



- (a) Adequately equipped.
- (b) Properly maintained.
- (c) Frequently checked that all items are useable.
- (d) Clearly identified as a first-aid box.
- (e) Placed in a location that is well-lit and accessible.
- (f) Put under care of appointed first-aiders.

Any occupier of a workplace who fails to comply with the Regulation is guilty of an offence and liable on conviction to a **fine not exceeding BND5,000**.

APPOINTMENT OF FIRST-AIDER



A first-aider shall be appointed where:

- more than 25 persons are employed.
- a workplace has machinery, equipment or hazardous substance.

Number of first-aider to
employees should be at a
ratio of 1 : 50 employees

The appointed first-aider must:

- have successfully completed an approved training in Occupational First-aid.
- maintain a record of all treatments given.
- submit treatment records to the occupier.

A notice with names and photographs of appointed first-aiders must be displayed at strategic location in the workplace.

FIRST-AID ROOM

Must be provided and maintained for workplaces with more than 100 persons at work.



PROVISION OF FIRST-AID TREATMENT FOR TOXIC OR CORROSIVE SUBSTANCES

Suitable facilities shall be provided and properly maintained in a workplace for emergency treatment to the eyes or body that come into contact with toxic or corrosive substances.